

Trusted Partner in Healthcare

INVITATION TO BID

International Competitive Bidding

Date of Issue: 14th January 2025

Subject of Procurement: Supply and delivery of Medical Supplies

Procurement No: CMST/G/MMS/024/000712

1. **The Central Medical Stores Trust (CMST)** has financial resources and intends to apply part of the funds towards payments for procurement of Medical Supplies through Framework Agreements.
2. The Chairperson of CMST's Internal Procurement and Disposal Committee (IPDC) now invites sealed bids from eligible and qualified bidders for the supply and delivery of various Medical Supplies as below:

CLASS NO.	DESCRIPTION OF GOODS	NUMBER OF LINE ITEMS IN BIDDING DOCUMENT
F	Surgical Dressings	23
G	Sutures	16
H	Surgical Equipment	52
K	Dispensary Items	2
L	Hospital Equipment	1
M	Laboratory reagents and materials	27
N	X-Ray Films and Equipment	15
P	Dental items	7

3. The Bidder must quote for the total quantities of the item (s) offered and bids will be evaluated item by item. Qualification requirements include past performance as follows;
 - (a) Suppliers with outstanding/overdue deliveries with CMST shall not be considered for award for specific items,
 - (b) history of legal disputes, conviction of a bidder, or its directors or officers, of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement proceedings.
4. Bidding will be conducted through **International Competitive Bidding (ICB)** procedures specified in accordance with the Public Procurement Act (2017) and the Public Procurement Regulations (2020) of the Government of the Republic of Malawi.
5. Interested bidders may obtain further information and inspect the Bidding Documents from the **Procurement Manager** at address given at **10(a)** below from 08H00 to 12H00 and from 14H00 to 16H00 hours, local time — Monday to Friday, except weekends and national public holidays.
6. A Bidding Document in English Language may be purchased by interested bidders from the address at **10(a)** below upon payment of a non-refundable fee of **MK 15,000.00** or **equivalent of USD9** to the address at **10(b)** below. The method of payment will be Malawi Kwacha, either in cash or a bank certified cheque or any convertible currency.
7. Each Bidder will be required to supply the following documents or confirm their acceptance to agree to registration of themselves and the product to be supplied at the time they submit their Bid:
 - (a). A sample of each of Medical Supplies, as specified in the bidding document must be provided at the same time as the Bid is submitted. Any Bid submitted without the samples being supplied will be rejected as non-compliant.
 - (b). All medical Supplies must have a remaining shelf-life of at least 80% at the time of receipt by the CMST Receiving Store—National Pharmaceutical Warehouse (NPW), Lilongwe, Malawi.

8. Bids must be accompanied by a Bid Security of **1% of the Total Bid Value of the item (s) contested**. The Bid Security must be in form of a Bank Certified Cheque or Bank Guarantee issued by a reputable bank agreeable to the Purchaser. Bid Securing Declaration **is not** required for this procurement.
9. Bids must be deposited in the Tender Box at address **10(c)** below on or before **27th February 2025 at 10.00 am, local time**. Electronic bidding will not be permitted and Late Bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address **10(d)** below on **27th February 2025 at 10.00 am, local time**.
10. Addresses for inspection, purchase, collection, submission and opening of bids:

(a) Address for Inspection, clarifications and collection of documents:

The Procurement Manager,
Central Medical Stores Trust,
Procurement Unit, Ground Floor,
Mzimba Street, Lilongwe, Malawi.
Email: procurement@cmst.mw
Phone: +265 01 752 760

(b) Address for Payment of Non-Refundable Fee:

Central Medical Stores Trust,
National Bank of Malawi,
City Centre Branch
Account Number 1000252162
Lilongwe, Malawi.

(c) Address for Submission of Bids:

The Chairperson,
Internal Procurement Committee,
Central Medical Stores Trust,
Tender Box, First Floor,
Mzimba Street, Lilongwe, Malawi.

(d) Address for Opening of Bids:

Central Medical Stores Trust,
Conference Room, First Floor,
Mzimba Street, Lilongwe, Malawi.

Signed: Chairperson
(Internal Procurement and Disposal Committee)
Central Medical Stores Trust
WWW.CMST.MW