



Trusted Partner in Healthcare

Urgent Invitation to Bid for Supply and delivery of Medicines and Medical Supplies

Through

National Competitive Bidding

Date of Issue: 23rd January, 2024

Procurement No: CMST/G/MMS/023/000687-1

1. Central Medical Stores Trust (CMST), with funding from Malawi Government has resources for the procurement of Medicines and Medical Supplies.
2. The Chairperson, Internal Procurement and Disposal of Assets Committee, now invites sealed bids from eligible and qualified bidders for the urgent supply and delivery of Medicines and Medical Supplies:

CLASS NO.	DESCRIPTION OF GOODS	NUMBER OF LINE ITEMS
A	Tablets & Capsules	26
B	Injectables	26
C	Vaccines	1
E	Galenicals	14
F	Surgical Dressings	4
H	Surgical Equipment	6
M	Laboratory Items	7
N	X-ray items	2
P	Dental Items	1
R	Hospital Beddings	7

3. The Bidder must quote for the total quantities of the item (s) offered and bids will be evaluated item by item. Qualification requirements include past performance as follows;
 - (a) Suppliers with outstanding/overdue deliveries with CMST shall not be considered for award for specific items,

- (b) History of legal disputes, conviction of a bidder, or its directors or officers, of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement proceedings.
4. Bidding will be conducted through **National Competitive Bidding (NCB)** procedures specified in accordance with the Public Procurement Act 2017, Public Procurement Regulations (2020) of the Government of the Republic of Malawi.
 5. Interested bidders may obtain further information and inspect the Bidding Documents from the **Procurement Manager** at address given at **10(a)** below from 08H00 to 12H00 and 14H00 to 16H00 hours local time (Monday to Friday, except national public holidays).
 6. A Bidding Document in English Language may be purchased by interested bidders from the address at **10(a)** below upon payment of a non-refundable fee of MK 10,000.00 through bank deposit as at **10(b)**.
 7. Each Bidder will be required to supply the following documents or confirm their acceptance to agree to registration of themselves and the product to be supplied at the time they submit their Bid:
 - (a) The Supplier of medicines must have a current valid c-GMP certificate, certificate of analysis (CA), COPP certificate and copies of each must be supplied with the bid.
 - (b) The medicines and medical supplies must have a remaining shelf-life of at least 80% at the time of receipt by the CMST Receiving Store, National Pharmaceutical Warehouse, and Lilongwe, Malawi.
 - (c) The medicines must be registered in Malawi with the Pharmacy, Medicines and Poisons Board (PMPB), by the time the product is ready for shipment. Copies of the registration document or a letter confirming that they will be registered by the time of supply must be provided with the bid submitted by the Bidder.
 8. Bids must be accompanied by a **Bid Securing declaration in the format specified in the solicitation documentation**.
 9. Bids must be deposited in the Tender Box at address **10(c)** below on or before **2nd February 2024 at 14H00 hours local time**. Electronic bidding *will not* be permitted and Late Bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address **10(d)** below on **2nd February 2024 at 14H00 hours local time**.
 10. Addresses for inspection, purchase, collection, submission and opening of bids:
 - (a) *Address for inspection, clarifications and collection of documents upon proof of payment in form of bank deposit slip:*

**The Procurement Manager
Central Medical Stores Trust,
Procurement Unit, Ground Floor,
Mzimba Street, Lilongwe, Malawi.
Email: procurement@cmst.mw
Phone: +265 01 752 760**
 - (b) **Address for Payment of Non-Refundable Fee:**

Central Medical Stores Trust,
National Bank of Malawi,
City Centre Branch
Account Number 1000252162
Lilongwe, Malawi.

(c) Address for Submission of Bids:
**The Chairperson,
Internal Procurement Committee,
Central Medical Stores Trust,
Tender Box, First Floor,
Mzimba Street, Lilongwe, Malawi.**

(d) Address for Opening of Bids:
**Central Medical Stores Trust,
Conference Room, First Floor,
Mzimba Street, Lilongwe, Malawi.**

**Signed: Chairperson
(Internal Procurement and Disposal of Assets Committee)
Central Medical Stores Trust, Private Bag 55, Lilongwe
Email: procurement@cmst.mw
WWW.CMST.MW**