



Trusted Partner in Healthcare

INVITATION TO BID

International Competitive Bidding

Date of Issue: 17th September 2021

Subject of Procurement: Supply and delivery of Medical Supplies

Procurement No: CMST/G/MMS/021/000578

1. **The Central Medical Stores Trust (CMST)** has resources and intends to apply part of the funds towards payments for procurement of Medical Supplies through Indefinite Quantity Agreements.
2. The Chairperson of CMST's Internal Procurement and Disposal Committee (IPDC) now invites sealed bids from eligible and qualified bidders for the supply and delivery of various Medical Supplies as below:

CLASS NO.	DESCRIPTION OF GOODS	NUMBER OF LINE ITEMS
F	Surgical Dressings	21
H	Surgical Equipment	146
I	Ophthalmic Items	11
K	Dispensary Items	1
L	Hospital Equipment	44
M	Laboratory reagents and materials	8
N	X-Ray Films and Equipment	34
P	Dental items	46
R	Hospital Beddings	29

3. The Bidder must quote for the total quantities of the item (s) offered and bids will be evaluated item by item. Qualification requirements include a

minimum of two (2) years in the overall experience of the Supplier in the supply of similar goods.

4. Bidding will be conducted through **International Competitive Bidding (ICB)** procedures specified in accordance with the Public Procurement Act (2017) and the Public Procurement Regulations (2020) of the Government of the Republic of Malawi.
5. Interested bidders may obtain further information and inspect the Bidding Documents from the **Procurement Manager** at address given at **10(a)** below from 08H00 to 12H00 and from 14H00 to 16H00 hours, local time — Monday to Friday, except weekends and national public holidays.
6. A Bidding Document in English Language may be purchased by interested bidders from the address at **10(a)** below upon payment of a non-refundable fee of **MK 10,000.00** or **equivalent of USD14** to the address at **10(b)** below. The method of payment will be Malawi Kwacha, either in cash or a bank certified cheque or any convertible currency.
7. Each Bidder will be required to supply the following documents or confirm their acceptance to agree to registration of themselves and the product to be supplied at the time they submit their Bid:
 - (a). A sample of each of Medical Supplies, as specified in the bidding document must be provided at the same time as the Bid is submitted. Any Bid submitted without the samples being supplied will be rejected as non-compliant.
 - (b). All medical Supplies must have a remaining shelf-life of at least 80% at the time of receipt by the CMST Receiving Store—National Pharmaceutical Warehouse (NPW), Lilongwe, Malawi.
8. Bids must be accompanied by a Bid Security of **1% of the Total Bid Value of the item (s) contested**. The Bid Security must be in form of a Bank Certified Cheque or Bank Guarantee issued by a reputable bank agreeable to the Purchaser.
9. Bids must be deposited in the Tender Box at address **10(c)** below on or before **1st November 2021 at 10.00 am, local time**. Electronic bidding will not be permitted and Late Bids will be rejected. Bids will be opened in the

presence of the bidders' representatives who choose to attend at the address **10(d)** below on **1st November 2021 at 10.00 am, local time.**

10. Addresses for inspection, purchase, collection, submission and opening of bids:

(a) Address for Inspection, clarifications and collection of documents:

The Procurement Manager,
Central Medical Stores Trust,
Procurement Unit, Ground Floor,
Mzimba Street, Lilongwe, Malawi.
Email: procurement@cmst.mw
Phone: +265 01 752 760

(b) Address for Payment of Non-Refundable Fee:

Central Medical Stores Trust,
National Bank of Malawi,
City Centre Branch
Account Number 1000252162
Lilongwe, Malawi.

(c) Address for Submission of Bids:

The Chairperson,
Internal Procurement Committee,
Central Medical Stores Trust,
Tender Box, First Floor,
Mzimba Street, Lilongwe, Malawi.

(d) Address for Opening of Bids:

Central Medical Stores Trust,
Conference Room, First Floor,
Mzimba Street, Lilongwe, Malawi.

Signed: Chairperson
(Internal Procurement and Disposal Committee)

Central Medical Stores Trust

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