



CENTRAL MEDICAL STORES TRUST

Trusted Partner in Healthcare

PREQUALIFICATION OF SUPPLIERS OF GOODS, WORKS AND SERVICES FOR 2025–2026 AND 2026–2027 FINANCIAL YEARS.

Date of Issue: 20th January, 2025

1. INTRODUCTION

Central Medical Stores Trust (CMST) has funds and intends to apply part of it to procure Goods, Works and Services in the financial years 2025–2026 and 2026–2027. CMST therefore invites applications from eligible and reputable suppliers, contractors and service providers for prequalification to supply various goods, works and services.

2. OBJECTIVE OF ASSIGNMENT

The objective of the assignment is to enable CMST to pre-qualify suppliers, contractors and service providers of various goods works and services for a period of two (2) financial years; 2025-2026 and 2026-2027. This prequalification is reserved for Micro Small & Medium sized enterprises.

3. SOLICITATION

The solicited goods, works and services for which suppliers will be prequalified are generally described in the table below and interested bidders are free to submit proposals for a maximum of three (3) areas, provided they have demonstrated evidence of capacity and experience in the supply and delivery of similar items or services.

4. CATEGORIES

No.	Categories	Procurement Reference Number	Brief Description
1	Services	CMST/S/024/001401	Fumigation Services
2	Services	CMST/S/024/001402	Printing Services
3	Services	CMST/S/024/001403	Media and Communication
4	Services	CMST/S/024/001404	Office Equipment Maintenance Services
5	Services	CMST/S/024/001405	Maintenance of Office Furniture
6	Works		Plumbing Services

No.	Categories	Procurement Reference Number	Brief Description
		CMST/W/024/001406	
7	Works	CMST/W/024/001407	Electrical Services
8	Works	CMST/W/024/001408	Maintenance of Buildings
9	Service	CMST/S/024/001409	Catering
10	Service	CMST/S/024/001410	Fire Fighting Equipment and Maintenance Services
11	Services	CMST/S/024/001411	Uniform and Protective Wear
12	Services	CMST/S/024/001412	Air Conditioning
13	Service	CMST/S/024/001413	Air Travel Agent

5. ASSESSEMENT CRITERIA

Proposals from interested local businesses shall be assessed on the basis of the following information which must be included in the submissions;

- i. A brief company profile with banking details.
- ii. Valid NCIC Certificate for works category applicants
- iii. Valid PPDA certificate
- iv. Valid Industry Registration Certificate plus valid Business Registration Certificate.
- v. Micro, Small and Medium Enterprises (MSME) Certificate.
- vi. Evidence of Tax Compliance with Malawi Revenue Authority.
- vii. At least two traceable referees in each of the areas of spend that the business is qualified for.
- viii. Names and Addresses of Directors.
- ix. Verifiable physical address of the business .

All interested local businesses should submit proposals by **3rd February, 2025** at 14h00 and proposals should be deposited in the Tender Box located at CMST Reception Area at the address below. Please take note that sealed envelopes should be clearly labelled ***Prequalification of Suppliers for financial years, 2025–2026 and 2026–2027.***

Signed
The Chairperson
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